



**STATEMENT OF WORK**  
**Replace to the Hurricane Damaged**  
**Pole Barn**  
**At**  
**Cameron Prairie National Wildlife Refuge**  
**Southeast Region**

WO # 2020338852 | ID BCP04

**April 2025**

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**PART 1. GENERAL**

- 1.1. The contractor shall supply all materials, labor, supplies, equipment, and any other incidentals to perform all operations required to complete the work in conformance with the statement of work and all current codes to replace Poll Barn at Cameron Prairie NWR. The located in 1428 LA-27, Bell City, LA 70630, Cameron Parish. [Location Link](#).
- 1.2. The scope of work includes all tasks required to construct a new pre-engineered metal building (PEMB), 50ft X110ft, Pole Barn constructed over the existing concrete slab, ensuring it is complete and fully functional. The contractor is expected to conduct field investigations as necessary to assess and reflect existing conditions at the job site. The work involves construction of building components and utilities, as well as procuring and providing all materials, equipment, services, and labor reasonably inferred from the Statement of Work. The contractor is responsible for verifying all quantities and measurements.
  - 1.2.1. A Pre-Proposal Site Visit will be held at the Cameron Prairie National Wildlife Refuge project site. The date and time of this visit will be mutually agreed upon by the Refuge representatives, Contracting Officer, and USFWS Project Manager.
    - A. The purpose of the meeting will be to visit the site, review existing conditions, and discuss the performance requirements of the project.
    - B. The Period of Performance will conclude 150 days from the date of the Notice to Proceed.
- 1.3. General Requirements: Construct in accordance with all applicable Federal, State and Local codes and regulations (latest edition at the time of contract award) as minimum requirement.

## **PART 2. DESCRIPTION OF WORK**

**Construct a new PEMA 50ft x 110ft Pole Barn according to the provided drawings and specifications.** The project involves restoring the existing hurricane-damaged pole barn on existing concrete slab, approximately 5,500 square feet in size. Refer to the construction documents for a detailed scope of work.

- 2.1 Demolition of existing steel concrete filled bollards.
  - A. Demolish existing concrete-filled steel bollards. Backfill and restore surface as required.
- 2.2 Foundation and Concrete Apron:
  - A. PEMB will be elevated to 3 feet above grade on concrete piers. Provide a new sealant expansion joint. However, the overall building height above the existing slab-on-grade will not change.
  - B. The existing foundation shall be replaced with new footings.
- 2.3 Structure
  - A. Pre-engineered metal building (PEMB), open on two sides, with a galvanized or high-performance protective coating will be specified to protect the steel from the corrosive environment.
  - B. The roof structure is desired to be hipped and have a prefinished matching standing seam metal roof with 180-degree mechanical seam.
- 2.4 Lighting and Electrical:
  - A. Install new LED fixtures that are weather-tight and insect-resistant.
  - B. Install new exterior electrical outlets.

## **PART 3. CONSTRUCTION SERVICES**

### **3.1. GENERAL**

- 3.1.1. Following the Issuance of the Construction NTP, the contractor shall provide the following items to the COR at the Preconstruction Meeting for approval and amendment into the contract file:
  - A. Superintendent Letter/Resume
  - B. Submittal List
  - C. Safety Plan - Ensure safety plan is in alignment with all applicable standards and copy is made available (hard-copy or electronic) to include hazard communication guidance.
  - D. QA/QC Plan
  - E. A project schedule reflective of the critical path and other phases of the work.
  - F. Schedule of Value
- 3.1.2. Possess and maintain, for the duration of this project, a state license as a general contractor in the State the project is located, if required by the state.
- 3.1.3. Provide supervision, labor, materials, equipment, tools, construction equipment and machinery, inspection, testing, start-up, water, heat, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.

- 3.1.4. The submittal requirements shall be clearly defined in the contract documents, including the types of materials, formats, and deadlines. Submittals may include but are not limited to shop drawings, product data, samples, material certifications, test reports, and operation manuals. The submitter shall review the contract documents thoroughly to understand the submittal requirements. Submitters shall ensure that all submittals are accurate, complete, and comply with the project specifications, codes, and regulations. Submitters shall coordinate with relevant parties, such as manufacturers and suppliers, to obtain necessary information and materials for the submittals. The submitter shall label each submittal clearly with the appropriate project name, number, and description.
- 3.1.5. Record Drawings and Specifications: Maintain one set of working drawings and specifications, for record purposes, on the project site while work is in progress. Clearly and accurately record the as-constructed work in red. Record swing-tie distances from permanent points for all underground items. Include modifications and RFIs.
- 3.1.6. The contractor shall maintain Daily Logs and Checklists to record daily activities and submit them bi-weekly. Additionally, they are required to provide a Progress Chart in the form of a bar chart and diligently update the progress schedule monthly throughout the contract performance period. During normal working hours throughout the duration of the contract, the contractor must promptly furnish information and provide reasonable facilities and access for obtaining information respecting: the character of the materials, condition of the work-in-progress, number of workers employed, their pay rate, time worked, inspection reports and test results from sampling and testing laboratories, and similar information.
- 3.1.7. Have at least one qualified supervisor capable of reading, writing, and conversing fluently in the English language on the job site during working hours.
- 3.1.8. Perform all construction activities efficiently and with the requisite expertise, skill, and competence to satisfy the requirements of the Contract Documents. At all times exercise complete and exclusive control over the means, methods, sequences, and techniques of construction.
- 3.1.9. Assume responsibility for the proper performance of the Work of Subcontractors and all acts and omissions in connection with such performance. Nothing in the Contract Documents is intended or deemed to create any legal or contractual relationship between Government and any Subcontractor or Sub Subcontractor.
- 3.1.10. Utilize Subcontractors who are duly licensed and qualified to perform the work. Government may reasonably object to Contractor selection of any Subcontractor.
- 3.1.11. Contractor is responsible for quality control of its own work and work performed by its subcontractors and their sub-subcontractors.
- 3.1.12. Coordinate the activities of all Subcontractors. If Government performs other work on the Project or at the Site with separate contractors under Government's control, Contractor agrees to reasonably cooperate and coordinate its activities with those of separate contractors in an orderly and coordinated manner without unreasonable disruption.
- 3.1.13. During normal working hours throughout the duration of the contract, promptly furnish information and provide reasonable facilities and access for obtaining information

respecting: the character of the materials, condition of the work-in-progress, number of workers employed, their pay rate, time worked, and similar information.

3.1.14. Government buildings and other facilities are not available for storage of materials, equipment, and tools except for designated staging areas. Government owned equipment is not available for use to accomplish any Work.

3.1.15. Housing for workers and campsites are not available on site.

3.1.16. Furnish all temporary facilities and utilities needed including heat, light, power, water, telephone, sanitary facilities, job offices, material handling equipment, temporary construction aids, and storage enclosures. Ensure sanitation meets OSHA standard 1926.51(c)(1), table D-1. Also, ensure toilets are maintained in a clean and usable manner.

### 3.2. PAYMENT PROCEDURES

3.2.1.Measurement: No measurement of the work will be made unless unit prices are included in the project.

3.2.2.Schedule of Values: Prepare a Schedule of Values and Certificate for Payment (or approved equivalent format). Submit a detailed Schedule of Values no less than 7 calendar days prior to the start of on-site construction work.

- A. Payment Request Data: In addition to data required by the Contracting Officer: (1) Format the Schedule of Values to match the Schedule of Items and show sufficient additional detail to allow accurate calculation of monthly progress payments; and (2) provide updated construction schedule identifying actual work complete.

### 3.3. PROJECT SAFETY

3.3.1.The Contractor shall always have the ultimate responsibility for safety on the project site, from issuance of the Notice to Proceed until final completion and acceptance of the project by the Contracting Officer. Ensure that all onsite activities, equipment, and facilities constructed by the Design-Builder, subcontractor, or supplier conform fully to the standards of the Department of Labor, Occupational Safety and Health Administration (OSHA) 29 CFR 1926 and 1910; and DOI and FWS policies. In addition, the Contractor shall adhere to all current Federal, State and local safety requirements. In the event where any safety standard referenced herein conflicts with another, the more stringent shall govern. See Section H of the solicitation /contract.

3.3.2.Initiate and maintain, throughout the performance of this contract, an effective safety and health program that provides adequate policies, procedures, and practices to protect employees from, and allow them to recognize, job-related safety and health hazards. The program shall include provisions for the identification, evaluation, prevention and control of general work site hazards, specific job hazards, and potential hazards that may arise from foreseeable construction methods and conditions, as well as providing a competent person to conduct frequent and regular inspections. Each employee (Contractor and subcontractors) must be instructed in the recognition and avoidance of unsafe conditions and the regulations applicable to the work environment.

3.3.3.Provide barricades and warning devices as necessary to safeguard the public, workers, and government personnel. Where project work affects public roads, provide signage in accordance with the current edition of the Manual on Uniform Traffic Control Devices (MUTCD) as published by the US Department of Transportation, Federal Highway

Administration.

3.4. Work Hours: Monday – Friday, 8:00 am – 4:00pm.

3.5. Protections:

3.5.1. Comply with all applicable federal, state, and local environmental laws and regulations.

This condition applies to, but is not limited to, laws and regulations governing noise levels, air and water quality standards, erosion control, surface runoff, and cultural resources.

3.5.2. Immediately stop work if paleontological, archaeological, or historical remains (including burials or skeletal material) are encountered, immediately stop the work and notify the Construction Representative, COR, or Contracting Officer. The Contracting Officer will notify the Regional Archaeologist so the provisions of 36 CFR 800.7 (Resource Discovered During Construction) and other relevant laws are followed. Work will cease in the immediate vicinity until permitted to resume by Contracting Officer. Work in other areas may proceed as approved by the Contracting Officer.

3.5.3. Protect adjacent vegetation, property, structures, and improvements from damage. See Section I of the solicitation /contract.

3.5.4. Heavy equipment operated on FWS roads and parking areas shall comply with highway-legal load limits unless explicitly approved otherwise. Prior to operations, the contractor and contracting officer will document condition of roads and parking. The contractor is responsible for repairs of damage to roads and parking caused by their own actions.

3.5.5. Coordinate with the local FWS staff to select a construction staging area. Construction equipment and operations shall be contained within the work limits and staging areas.

3.6. Closeout Procedures

3.6.1. Final Inspection: Submit a request in writing to the CO requesting the Final Inspection.

Notify the COR and Site Representative at least 3 calendar days prior to the anticipated date of completion of all work. The Site Rep will proceed with Final Inspection as promptly as practicable. The time required for such Final Inspection and for making any corrections as a result thereof shall be included in the contract performance time. The Contractor representative responsible for the work shall be present at the Final Inspection and shall submit a preliminary list of unfinished work prior to Final Inspection. See Section E of the solicitation /contract.

3.7. Closeout Documents

3.7.1. Operation and Maintenance Manuals: Provide O&M manuals and training on systems operations.

3.7.2. After completion of the work and prior to final payment, submit a Release of Claims (Form DI-137 provided by the Contracting Officer), properly executed by the Contractor, releasing claims against the United States arising out of this contract, other than claims specifically excepted from the operation of the release. See Section I of the solicitation /contract.

**PART 4. PROJECT CONTACTS**

4.1. Site Related and Access Questions shall be directed to:

TBD.

4.2. Technical or Project Related Questions shall be directed to:

TBD

END OF STATEMENT OF WORK



Existing Condition Photos









